



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT POST GRADUATE COLLEGE AMBALA CANTT.
Name of the head of the Institution		Sh. Arun Joshi
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		918901010369
Mobile no.		8901010369
Registered Email		gcambalacantt@rediffmail.com
Alternate Email		iqacgcambcantt@gmail.com
Address		Near football chowk
City/Town		Ambala cantt
State/UT		Haryana
Pincode		133203

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Ajay Chauhan
Phone no/Alternate Phone no.	919785881819
Mobile no.	9785881819
Registered Email	iqacgcambcantt@gmail.com
Alternate Email	ajayiqac2021@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://gcambalacantthry.ac.in/aqar/
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.gcambalacantthry.ac.in/Academic calendar/Academic Calendar 2016-17.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.18	2010	28-Mar-2010	27-Mar-2015

6. Date of Establishment of IQAC	28-Jan-2004
---	-------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Rally on Swach Bharat	29-Sep-2017	200

Pakhwara on 29-09-2017	1	
Science Day in collaboration with Krishi Vigyan Kendra on 27-02-2018	27-Feb-2018 1	124
One day Swachta Shivir on 14-02-2018	19-Feb-2018 1	168
Fortnight on HIV AIDS	01-Aug-2017 15	90
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2018 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	9
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

New Building Construction work under RUSA completed. • Existing labs were upgraded under RUSA • New installation of printers, biometric machines, wifi routers, leased line Internet connection, antivirus software was made by the computer science department of the college. • 10 Computes from RUSA were provided to the Department of Geography for Remote Sensing and GIS lab. A new computer lab was started with 40 new computers for the students The sports ground of the college was leveled and prepared for holding sports meet of the college

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
<p>Adherence to Academic Calendar as provided by KUK All the departmental heads to prepare the calendar for cocurricular activities for their respective departments Constitution of Annual Committees of staff Preparation of Lesson Plan Result Analysis Strengthening Attendance of students Recruitment of extension lecturers Organize inter college competitions or events by the departments and cells Organization of National Level Seminar Building, Construction and Upgradation of Labs New Computer labs NSS Unit of the college to organize activities for the welfare of society so as to enable students to learn how to fulfill social responsibility Organizing of Career Guidance Workshops by Placement Cell Mentor Groups and Tutorial Groups Promotion of teachers Orientation Program for First year students Internal Assessment based on assignments and class tests Proposal for NCC Girls Unit Levelling of College Sports Ground Use of IT for teaching and learning Organizing Extension Lectures Best Practices Undertaken by Teachers and Students Organizing Athletic meet and encouraging students to participate in sports activities</p>	<p>Followed the academic calendar as provided by the KUK According to the Academic Calendar, the calendar for important events, curricular, cocurricular, extracurricular and extension activities was prepared by all the departments The annual college committees of staff were constituted for effectively managing the different college activities and the same were communicated to the staff both teaching and nonteaching All the teaching faculty members prepared and adhered the lesson plan for the session Result analysis of the previous session examinations was carried out by the examination branch of the college Strict compliance of university norms for the attendance of students are followed for encouraging maximum attendance of students in the classes Various departments made the recruitment of extension lecturers as per the requirement of workload College level science exhibition was organized in the college. District level and Divisional Level Slogan Writing, and On the spot painting competition was organized by Fine Arts department. District level science quiz and science essay writing competition was organized by science faculty (Physics). Inter college Quiz and poster making competition was organized by the Computer Science department. An InterCollege and InterSchool Slogan and Poster Making Competition was organised by Department of Botany, Zoology and Chemistry Sponsored by Indian Science Congress Association, Kurukshetra. • Commerce department of the college organized the national level seminar on 07.02.2018. • Fine Arts department of the college organized national level seminar on 12.02.2018 • New Building Construction work under RUSA completed. • Existing labs were upgraded under RUSA • New installation of printers, biometric machines, wifi routers, leased line Internet connection,</p>

antivirus software was made by the computer science department of the college. • 10 Computers from RUSA were provided to the Department of Geography for Remote Sensing and GIS lab. A new computer lab was started with 40 new computers for the students NSS unit organized the activities like swachhta pakhwara, swachhta rally, anticorruption rally, oneday swachhta camp, treeplantation programme, oneday swachhta camp, The volunteers participated in the Pulse Polio Abhiyan and impregnate the Polio Drops to the children , NSS Special Seven Days and Night camp at adopted village Sultanpur from 18/03/2018 to 24/03/2018. • Placement cell of the college organized various career guidance workshops and extension lectures throughout the session. • District level three days training of students was organized for appearing in the job fair. • Job Fair was organized by the Placement Cell of the College Mentor groups of 15 students per faculty member were formed for the redressal of problems of the students API verification of the teachers for their promotion was done effectively The orientation program was organized for all the new entrants i.e. first year students of

[View File](#)

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	26-May-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Under the aegis of Higher Education Department, Haryana every Govt. College has a centralized MIS the MIS has

modules for all details of establishment matters of regular teaching, nonteaching employees, contractual employees and the extension lecturers joining date in service, service details, details of Sr./Scale, Selection/Scale, Pay band 4, complaints and inquiries, academic qualifications, etc. Further, it has reports on weekly lectures, deputation reports, leave sanction, sanctioned posts and work load, weekly lectures, on line DPR class reports, passport application, construction works, digital infrastructure, etc. Besides the college has the facility for details of head wise admission fee status, Govt grants status and budgetary allocations and expenditure.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Teaching-Learning process is the most important function that our college focuses upon. The curriculum for all the programs offered in the college is planned at the university level and our college being affiliated with Kurukshetra University, Kurukshetra adheres to the prescribed syllabus strictly. The teaching - learning activity, however, is not restricted only to the classrooms, rather enriched with a number of curricular and co-curricular activities. The college follows academic calendar designed and published by the university in letter & spirit and stick to all the time limits prescribed therein. It is the prime responsibility of the teaching staff to complete the syllabus well in time and assess the students' performance through class tests, assignments, projects, field work, presentations, seminars, practicals etc. before they appear in the final university examinations. The head of the institution ensures that teaching-learning is student centric, highly interactive, innovative; blended and supported with appropriate ICT tools. Tutorials, continuous assessment, group discussions, doubt clearance sessions, mentor-mentee interactions are used to identify students' learning difficulties and special needs. Creative teaching-learning activities within and beyond the classrooms ensure successful achievements of learning outcomes. All the teachers prepare their lesson plans according to syllabus and schedule for class tests, assessments and other activities are submitted to the principal of the institution. Every teacher is expected to adhere to the lesson plan and schedule but there is scope of adjustment as per the requirements of students and situations. A special counselling session is conducted every year for fresh students in which information about college infrastructure, different cells and programs such as NSS, NCC, Youth Red Cross and schemes related to help financially weak students such as SC, BC Scholarship, Meritorious Scholarship, Earn while you Learn Scheme etc. is provided. After a few classes, fresh students are allowed to change their subjects if they have valid and genuine reasons and accordingly final time table is framed. Classes are held according to the schedule under the supervision of college principal. For the effective

delivery of curriculum, there are well equipped labs in the college such as Botany, Zoology, Chemistry, Physics, Psychology, Computers and Commerce labs. Along with these the college also has the facility of Language lab, Mass Communication lab, Tourism lab and Fine Arts lab. Since the college runs a course in Physical Education, there are facilities of indoor games in auditorium of the college along with a playground for outdoor activities.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BTTM	tourism sem III	10
BTTM	Tourism- Fifth Semester	10
MSc	M.Sc Geography, III Semester	8
BSc	Medical I	52
BSc	Medical I,II,III	44
BSc	Medical I	18
BCom	CAV V	54
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Collection of feedback from students and teachers regarding curricular, co-curricular and infrastructural facilities is an important part of College administration. We have a systematic mechanism for obtaining feedback as it is a valuable tool to bring about major and important changes for overall development and betterment of students and the institution. The feedback covers various aspects of academic as well as administrative processes in the college. It is collected on a regular basis from students and teachers. Questions covering multiple aspects are presented to them for their valuable inputs. The questionnaire is prepared in an exhaustive manner to ensure that all facets are covered properly. Responses are elicited and analyzed in great detail to prepare action plan for future. Faculty members are also encouraged to collect informal feedback from students on regular basis to improve academic outcomes. Students' feedback is done through convenience sampling technique. There are 23 questions under four broad categories- 1. Course content and organization 2. Teaching approaches and learning environment 3. Learning and study resources 4. Evaluation and Examination related approaches. Students are asked to give their feedback in a Likert scale from A-E ranging from strongly agree, agree, Satisfactory, Disagree to Strongly Disagree. Students are also given freedom to express themselves in open ended questions and their suggestions are also invited. In the feedback collected during the session 2017-18, a sample of 171 completely filled responses were analyzed and almost all the selected respondents were more than satisfied in all the four above mentioned aspects. Their suggestions like need of infrastructural improvement, improvement in canteen, sports, girls common room, new labs, smart class rooms, more reference books, Wi-Fi facility for the campus, RO and cold drinking water facility for summers, more educational trips etc have been included in the future plan of action for the next year as well and all the facilities that need improvement have been assessed and shortcomings underlined for corrective measures. More than 85 responses were received from the teachers and the feedback questionnaire consisted of 16 questions framed on the Likert scale from A-E again ranging from strongly agree to strongly disagree. Teachers' feedback included vital questions such as their views on course content, academic environment, administrative and infrastructural support and facilities, freedom of choice pertaining to teaching methodologies etc. The responses received from the respondent teachers reflect that their level is satisfactory and above regarding all the parameters covered in the feedback. Their suggestions included requirement of more reference books, journals, internet facility, interactive boards, more class rooms and smart class rooms, improvement in overall infrastructural facilities etc. have been included in the future plan of action. The results obtained from such feedback enable the College to review, develop and implement policies and practices for the overall development of the institution and holistic growth of the students. In addition to this, a Suggestion-Box has also been kept in the library.

<http://gcambalacanthry.ac.in/feedback-2/>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Hindi-I	60	43	14
BBA	I	60	260	57
BA (Journalism)	I	60	149	60
BTTM	I	60	140	39
BCA	I	80	351	76
BSc	Non Medical-I	120	573	118
BSc	Medical-I	60	313	39
BCom	CAV-I	60	284	60
BCom	General-I	200	1059	200
BA	I	320	1633	320

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	2651	379	95	6	16

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
117	117	12	Null	Null	8

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Following the instructions from the Directorate of Higher Education, Haryana, the College has a well-defined Mentor-Mentee program. This mentorship system has successfully connected the students and educators. This method enables teachers to guide the students in all aspects of life. Because the majority of the students come from rural areas, they have distinct socioeconomic backgrounds, different from those of urban students. Mentoring gives such individuals a sense of belonging and security in the college campus. The principal appoints the senior most faculty member as Head Mentor. Students of each class are divided into small groups of 25-30 students by the head mentor. Each faculty member is given responsibility of a group. The mentors establish interpersonal relationships with students and form bonds based on mutual respect and accountability. The mentor is expected to act as a protector and role model for his or her mentees, closely monitoring and

comprehending their academic, mental, moral, emotional, and social well-being, thus helping them to choose the right track. The Mentors also intend to correct the wayward and unwanted traits in the demeanour and behaviour of students in a commiserative and subtle way . For this mentorship classes are held on a regular basis. An Annual Committee is formed to oversee the smooth operation and general success of the mentorship system. The record of attendance of mentee is maintained by each mentor and their active engagement in group discussions and experience sharing is also encouraged by the mentors. The 3A mentoring strategy is adopted by the mentors which includes availability, analytical thinking and active listening.. Mentors provide career advice to final-year students. They are informed about campus placement activities as well as the scope of higher education.. The mentoring method has reinforced the mentor-mentee-parent relationship, resulting in a considerable improvement in the overall performance of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3030	117	1:26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
98	48	50	34	21

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	NIL	Nil	NIL
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	1011	1	14/11/2017	17/07/2018
BA	1012	2	30/04/2018	23/03/2018
BA	1013	3	14/11/2017	01/08/2018
BA	1014	4	30/04/2018	08/05/2018
BA	1015	5	14/11/2017	27/06/2018
BA	1016	6	30/04/2018	16/04/2018
BBA	1201	1	14/11/2017	14/08/2018
BBA	1202	2	30/04/2018	14/05/2018
BBA	1203	3	14/11/2017	23/10/2018
BBA	1204	4	30/04/2018	13/06/2018

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Performance evaluation is the essential part of the teaching learning process. The institute follows the diversified evaluation system that involves academic as well as co-curricular evaluation. For this various strategies have been adopted by the institute. The college follows the guidelines of the affiliating University for Internal Assessment which is based on class tests, assignments and attendance of the students. The students are given topics from their respective subjects on which they are required to prepare assignments that are evaluated following the system of Rubrics. The internal assessment is a well defined method to evaluate students on academic parameter. In addition to this, class discussions, student seminars and quiz competitions are organized by various departments in the college to identify the advance learners who are further guided by the subject teachers to perform better in the University Exams and other Competitive exams like UGC-NET, CSIR-NET, JRF, GATE etc. Academic Counseling is done through mentors to identify the needs and the interests of the learners. Special tutorials are conducted by the mentors once in a month . For slow learners extra classes are organized by the faculty members to clarify the doubts and for re-explaining the critical topics. Study material, daily tests, extra assignments are provided to such students in order to enhance their performance. Lecture Shortage System is adopted by the institute to check the poor performance due to frequent absenteeism in the learners. Various cells and clubs in the Institute identify the individualistic creative skills in the students through Talent search competition, Youth festivals, Competitions etc. Thus institute follows a holistic evaluation system that evaluates the learners on academic, curricular and co-curricular parameters.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

All academic, curricular, co-curricular, and extra-curricular events are held in accordance with the academic calendar of Kurukshetra University, Kurukshetra as the college is affiliated to it. The academic calendar provides the dates for admissions, classes, holidays and tests for both the odd and even semesters. The Academic Calendar clearly specifies 15 days for admissions for Undergraduate and Postgraduate program, in the beginning of the session which is carefully adhered to by the institution. The University requirement for 180 teaching days (90 days per semester) is strictly followed. If the teaching days fall short of the requisite number as per the academic calendar, it is the obligation of each faculty member to schedule extra classes. The new session begins with a New Student Orientation Program, in which new students are introduced with rules and regulations concerning discipline, attendance and the assessment process. They are also informed about various cells, clubs and subject organisations of the college. Students are also encouraged to participate in curricular, co-curricular, and extra-curricular events that are organized throughout the term. Internal assessment is carried out in accordance with the University requirements and is completed prior to the commencement of semester-end exams. Exams are held according to the University date sheet, which is issued and announced by the university on its website. University instructions are released from time to time for the process of re-appearing in exams and re-evaluating awards, and they are communicated to students well in advance via College Notice Boards and classroom notices.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gcambalacanthtry.ac.in/course-outcomes/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2114	MA	ENGLISH	14	3	21.43
2144	MA	HINDI	14	7	50.00
1156	BA (Journalism)	III	45	18	40..
1396	BTTM	III	10	Nil	0
1216	BCA	III	64	24	37.50
1296	BSc	Non-Medical-III	84	28	33.33
1296	BSc	Medical-III	31	19	61.29
1236	BCom	Computer Application	50	29	58.00
1236	BCom	General-III	190	93	48.95
1016	BA	BA-III	260	80	30.77
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gcambalacanthry.ac.in/feedback-2/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Building and Sustaining Effective Marketing Strategies	Commerce	07/02/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
Nil	Nil	Nil

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	4	5.23
International	Hindi	2	2.54
International	Punjabi	1	2.64
International	Physics	2	4.14
International	English	2	2.25
International	History	1	4.38
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Cashless Transaction and Indian Business	Naib Singh	Journal for Studies in Management and Planning	2017	Nil	Govt PG College Ambala Cantt	Nil
????????? ???? ?? ????????? ??? ?????? ???	Manjeet Kaur	????	2017	Nil	Govt PG College Ambala Cantt	Nil

????? ?????? ?? ????????? ??? ?????-? ?????	Manjeet Kaur	????????	2017	Nil	Govt PG College Ambala Cantt	Nil
Scattering ionization cross section of sodium atom by electron impact etching	Sushma	Internat ional Research Journal of Management Science and Technology	2017	Nil	Govt PG College Ambala Cantt	Nil
Ionization process of fluorine atom by a semi empirical formula	Sushman	Internat ional Research Journal of Management Science and Technology	2017	Nil	Govt PG College Ambala Cantt	Nil
A Study of Stress Management by Working Women	Shweta Garg	Global Journal For Research Analysis	2018	Nil	Govt PG College Ambala Cantt	Nil
Issues and challenges for HR pro fessional in Indian Scenario	Shagun Ahuja	Journal of Studies in Management and Planning	2017	Nil	Govt PG College Ambala Cantt	Nil
After Ex perience: Body, Trauma, Memory and Forgetting	Anju Jagpal	Conifers Call: Shimla Journal of Poetry and Criticism	2018	Nil	Govt PG College Ambala Cantt	Nil
Funding The Empire: Haryana's Financial Contributi on to the Great War	Atul Yadav	Academic Discourse	2018	Nil	Govt PG College Ambala Cantt	Nil
Marriage as a Mirage of Happiness: A Study of Philip	POOJA GOYAL	South- Asian Journal of Multi-disc iplinary Studies	2017	Nil	Govt PG College Ambala Cantt	Nil

Roths The Humbling						
--------------------	--	--	--	--	--	--

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	1	Nil	Nil
Presented papers	3	71	2	9
Resource persons	Nil	2	Nil	Nil

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Slogan and painting competition sponsored by Vigyan Congress, Kurukshetra Chapter on 7-11-2017	Botany Department	15	40
Science Day in collaboration with Krishi Vigyan Kendra on 27-02-2018	Botany Department	18	124
Excursion trip to Manali from 16 to 19-02-2018	Botany Department	5	53
Excursion trip to Jansui Fish farm and Shahabad Sugar Mill on 20-03-2018	Botany Department	5	29
Haemoglobin detection Camp on 27-03-2018	Botany Deptt.	6	120
Developed Women	Mass	5	Nil

Corridor on 22-08-2017	Communication		
10 days theatre workshop from 19-29-09-2017	Mass Communication	5	Nil
One day workshop on gender sensitization on 10-10-2017	Mass Communication	5	Nil
Rally on Swach Bharat Pakhwara on 29-09-2017	NSS	5	200
Bhrashtachar ke khilaf rally on 01-11-2017	NSS	5	200
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Krishi Vigyan Kendra	Botany Deptt.	Science Day in collaboration with Krishi Vigyan Kendra on 27-02-2018	18	124
Civil Hospital, A/Cantt	Botany Deptt	Haemoglobin detection Camp on 27-03-2018	6	120
Women Cell, A/Cantt	Mass Com. deptt	Developed Women Corridor on 22-08-2017	5	Nil
Director, Mantham Theatre and Film Foundation	Mass Com. deptt	10 days theatre workshop from 19-29-09-2017	5	250
Senior News Editor Dainik Bhaskar, Chandigarh	Mass Com. deptt	One day workshop on gender sensitization on 10-10-2017	5	100
Sach Bharat Swach	NSS	Rally on Swach Bharat	5	200

Vidyalaya, Govt of India		Pakhwara on 29-09-2017		
Vigilance week	NSS	Bhrashtachar ke khilaf rally on 01-11-2017	5	200
Pulse Polio Booths	NSS	Pulse Polio Abhiyan on from 11-03-2018 to 13-03.2018	5	100
Haryana State AIDS Control Society	red Ribbon	Fortnight on HIV AIDS from 01.08-2017 to 15-08-2017 in collaboration with Hayrana State AIDS Control Society Promotion of Toll free no. Poster making competition Film telecast, Exhibition of Posters, Lecture on HIV/AIDS, Human Chain	10	90
Director, Mantham Theatre and Film Foundation	Women Cell	10 day workshop on Theatre (15.09.2017 to 27.09.2017)	5	250
View File View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
on the job training	Bachelor of Tourism Management	Tourism Industry	Nil	Nil	10
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
25.99	25.99

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2005

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	24039	7975642	921	200000	24960	8175642
Reference Books	254	70438	Nil	Nil	254	70438
CD & Video	72	23956	Nil	Nil	72	23956
Weeding (hard & soft)	425	59469	595	153875	1020	213344

Library Automation	1	30600	Nil	Nil	1	30600
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	198	4	0	0	0	18	16	5	0
Added	0	0	0	0	0	0	0	0	0
Total	198	4	0	0	0	18	16	5	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Mass Communication Lab	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
241.66	241.66	34.07	34.07

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For effective and desired outcomes in academics, co-curricular and extra-curricular activities, it is a pre-requisite that both procedures and policies should be student-centric and are customized as per the requirements of the staff and students. The institutional policies pay equal attention to maintenance and augmentation of infrastructure as well. The Principal after getting feedback from the heads of all the departments, reviews the existing infrastructure and discusses the same with the college council for budget allocation and execution of the plan as per the grants and funds received from the State Govt. and Department of Higher Education, Haryana for the same. Every year an orientation program is organized for the newly enrolled students to

introduce them with all the facilities and resources available in the college.

The students are introduced to the library and its proper functioning and usage. Appropriate use of laboratory equipment is explained to the new students. For adequate utilization of available resources, every department has a well-designed policy which is displayed for the perusal of all concerned. All the class-rooms and laboratories are allocated to different programs and courses as per the College time-table. The College has well equipped and ventilated staff-room, girls common room, students home, ICT enabled seminar hall and a multi-purpose hall. In addition to these facilities, the college also has adequate sports facilities to address the fitness needs of students as well as teachers.

There is one badminton court, one volleyball court, a kabaddi ground and a multipurpose hall for indoor games. The College building falls under the purview of Public Works Department, Haryana and all the major works of construction, alteration and maintenance are carried out by the PWD Department, however, minor repairs and renovations are done through Building Committee of the college with prior approval and sanction of the Principal and the College Council. Annual stock verification is carried out every year and the unserviceable, unusable or condemned items are separated for repair or auction as per the Govt. norms by the College Dilapidation Committee. The laboratory staff ensures that laboratory equipment is in good condition and functional all the time. Instruments and other equipment requiring periodic calibration are re-calibrated in-house wherever possible using scientific protocols otherwise professional help is sought on payment basis. The Augmentation of Lab Fund received from the State Govt. is distributed among various departments as per their requirement. All the new purchases are made by the Central Purchase Committee of the College in consonance with the norms and policies of the State Govt. A designated annual Committee physically verifies all such items and proper entries are made in the college property register and stock registers of the concerned department. For the proper sanitation and cleanliness of the whole campus, the college has regular staff, in addition to the outsourced staff. The security staff of the college has been outsourced to Jwalaji Security Services. PWD support staff is intimated if there is some major requirement pertaining to electricity and water arrangement.

<http://gcambalacanthry.ac.in/infrastructure/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Consolidates stipend for SC, PMS for OBC, state merit scholarship Fresh and renewal, state merit scholarship for urban and rural boys	1328	14091535
Financial Support from Other Sources			
a) National	Raj Karni Ramlal Vermaji Trust 108A, Mall Road Ambala Cantt Scholarship	11	11000

b)International	00	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Developed English Skills and Pronunciation	27/07/2017	245	G.C Ambala Cantt, English Language Lab
Seven days work shop on Creativity	15/01/2018	350	INFID
One day work shop on Gender Sensitization	10/10/2017	100	Mr. Rajeev Ranjan
One week workshop on Yoga, Meditation and Naturopathy	06/10/2017	370	Dr. Preeti
10 Days Workshop on Theater	14/09/2017	250	Mr. Uma Shankar
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Extension Lecture on Carreer in Aviation and Hospitality Industry	58	58	Nil	Nil
2017	Extension Lecture on Carreer after graduation how to prepare for it	101	101	Nil	Nil
2017	Extension Lecture on carrer after graduation	72	72	Nil	Nil
2017	Extension Lecture on carrer option for commerce	114	114	Nil	Nil

	students and Time management and Stress management				
2018	Extension Lecture on Interview skill, Quantitative Aptitude, Resume writing and quantitative skill	89	89	Nil	Nil
2018	Extension Lecture on Interview skill " How to face an interview"	89	89	Nil	Nil
2018	Seminar on Time Management	103	103	Nil	Nil
2018	Personality Development and communication skill	86	86	Nil	Nil
2018	Group Discussion skill and interview skill	130	130	Nil	Nil
2018	Workshop on GST-introduction	94	94	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Inter Globe	75	Nil

Reliance Jio
Spectrum
Talent
Management
Navbharat
Fertilizer
ltd. Inspire
Consulting
Team Lease
G.V.R
Insurance
ICA 4
Jobs, etc

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	5	Arts	Govt. PG College, Ambala Cantt.	Govt. PG College, Ambala Cantt.	Masters in Computer Science
2017	33	Commerce	Govt. PG College, Ambala Cantt.	Govt. PG College, Ambala Cantt.	Masters in Commerce
2017	5	Arts	Govt. PG College, Ambala Cantt.	Govt. PG College, Ambala Cantt.	Masters in Hindi
2017	9	Arts	Govt. PG College, Ambala Cantt.	Govt. PG College, Ambala Cantt.	Masters in History
2017	3	Arts	Govt. PG College, Ambala Cantt.	Govt. PG College, Ambala Cantt.	Masters in English
2017	7	Arts	Govt. PG College, Ambala Cantt.	Govt. PG College, Ambala Cantt.	Masters in Economics
2017	6	Arts	Govt. PG College, Ambala Cantt.	Govt. PG College, Ambala Cantt.	Masters in Punjabi
2017	6	Arts	Govt. PG College, Ambala Cantt.	Govt. PG College, Ambala Cantt.	Masters in Geography

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Athletic Meet	Intra College	148
Vasant Utsav	Intra College	48
Talent search	Intra College	150
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College provides ample opportunities for students to participate and voice their concerns on many administrative and academic committees. It strengthens the democratic structure and mode of functioning of the college and engages them in meaningful and productive activities. Mass Communication students involvement in newspaper editing, designing and printing is remarkable and impressive. It provides experiential learning to them. They gather information about the problems of students and try to help them by expressing their views in paper. They make a YouTube channel to enhance the capability and confidence of the students. They make videos and publish them on YouTube. Exposure to the camera helps students to increase their confidence as well as their personality, which would help them in the future in career building. In Earn while You Learn, students get financial support while working with different departments. They learn the skills of management and how to handle studies and work simultaneously. Students play active role important committees such as IQAC, ICC, College Magazine Committee ad Sports Board. Student volunteers contribute in all the functions and activities of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution's firm belief in the practices of decentralization and participative management can be clearly seen in its way of constituting various committees, societies, clubs and boards in the college which involves employees and students at all levels. From the Head of Departments (HODs) to Faculty, Support Staff and the students ----everybody ensures better management of decisions and their implementation at all levels. The Principal also believes in the philosophy of decentralization and involves faculty members and students in decision making and implementing policies. Rotary Club of students and Eco clubs are also operational.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Library is fully automated since 2005 and the software in use is SOUL 2.0 having 27000 text books, 460 reference books, 15 newspapers, subscription of 19 magazines, 04 journals, 01 Employment News, a separate Book Bank consisting of reference books, general knowledge books, encyclopedias, atlas, dictionaries, thesaurus, biographies etc. E-resources are available through INFLIBNET. College library committee recommends weeding out of old books and purchase of new ones.
Industry Interaction / Collaboration	Career Counselling and Placement Cell of the College invites resource persons from industry to have interaction with students. Trips and short visits to industries are arranged for the students so that they can have an exposure of the actual working environment. Placement drives are organized in the College. Collaborations are done with various industries where students do the internship which is mandatory in some courses.
Admission of Students	The College follows Central online admission process initiated by DHE, Haryana in consonance with the rules and regulations of the affiliated university and reservation policy of

	<p>Govt. of Haryana. The College uploads information regarding number of seats available in a program, subject combination, fee structure etc. on the Admission portal. Candidates are required to fill the online admission form and upload all the required documents. After e-verification, a centrally generated merit list is displayed on the portal and the candidates are required to deposit fee online/offline mode.</p>
Human Resource Management	<p>The College always makes effort for best human resource management. Teachers are trained and then involved in a number of activities of the College. Execution of all the major decision of the College is made through various committees. Area of interest of teachers and their expertise are always taken into account while assigning them any job.</p>
Research and Development	<p>Research is always an important component of higher education. College administration always inspires faculty members for research in the area of their interest and requirement for the benefit of both faculty and the students. Teachers are inspired to write quality research articles for research journals, edited books etc. They are also inspired to publish books as sole authors.</p>
Teaching and Learning	<p>Innovative teaching methods are adopted by the teachers. PPTs and interactive teaching techniques are being used by faculty. Seminars, group discussions, presentations, assignment work, case studies etc. are also used by the teachers to make the teaching and learning effective, wherever applicable. E-content is also shared and provided to the students through the platform created by the Directorate of Higher Education, Haryana.</p>
Curriculum Development	<p>The college being affiliated to Kurukshetra University, Kurukshetra follows the curriculum developed by the University. The teachers review the curriculum regularly and give their inputs directly as members of Board of Studies of University or indirectly to the teachers of university or other institutions who are members of Board of Studies so that whenever the curriculum is revised by the</p>

	University, their suggestions may be incorporated.
Examination and Evaluation	In the field of examination and evaluation the institution is required to follow the University guidelines. Examination forms are filled online, examination fee is deposited online, and the admit cards of students are generated online. The internal assessment of the students is submitted online on the university portal and the same is also displayed on the College notice board. The Principal, College Council and Registrar House Examination ensure timely compliance of uploading of attendance and internal assessment of students on university portal. The College has been earmarked as University 'On the spot evaluation' center.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	The students deposit their fee in both online and off-line mode. Payroll software is used for salary dispersal and online mode is used for utilization of grants. The statutory dues are paid online on regular basis. All the information related to salary of teaching and non-teaching staff is recorded in computerized form. Filing of returns related to TDS, sending university's share of college funds, maintaining provident fund record of employees etc. are maintained in electronic form.
Planning and Development	Time table is prepared according to the Academic Calendar of the University and conveyed to all Departmental Heads and also displayed on the College notice-boards for the students. In the beginning of each semester, Lesson Plans which divide the entire course content in a systematic way are developed. These Lesson Plans are thereafter uploaded on the Department of Higher Education link/ website. College also has its perspective plan for development. All the plans are shared with various Intra-committees electronically.
Student Admission and Support	The College follows central online admission process of DHE, Haryana. Information regarding number of seats, subject-combination, fee-structure

last dates, list of colleges and documents required is uploaded on the Admission portal. Candidates get assistance for filling the admission form in the College through help-desks. After e-verification of the forms, shortcoming, if any, is conveyed to the candidate through an auto-generated message. Once the first and subsequent merit list is uploaded, the selected candidates get their documents verified by the College admission committee and the candidate is allowed to deposit fee in online/offline mode.

Administration

The Principal coordinates and supervises all the administrative functions of the institution. The administrative set-up of the College has various positions for smooth functioning of the work. It has HODs, Office Superintendent, Bursar, Accountant Assistant and other ministerial staffs for the smooth and efficient working.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short term course	1	22/06/2017	28/06/2017	7

Organised by Kurukshetra University Kurukshetra				
One week Induction Training programme conducted by HIPA, Gurugram	1	05/06/2017	09/06/2017	7
Orientation Course	1	20/11/2017	16/12/2017	27
Refresher Course at Punjab University, Chandigarh	1	04/01/2018	21/01/2018	18
One week Faculty Development Programme organized by Management Education and Research Institute, New Delhi	1	03/07/2017	08/07/2017	7
One week Faculty Development Programme organized by Delhi Institute of Advanced studies, Delhi	1	05/06/2017	10/06/2017	7
One week Induction Training programme conducted by HIPA, Gurugram	1	12/06/2017	17/06/2017	7
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
28	11	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Since, the college is under the aegis of Govt. of Haryana thus all the	1. Assistance for higher education. 2. Loan and advances for purchase	1. Consolidated stipend scheme for the welfare of scheduled caste students

welfare schemes applicable to government employees are available for the members of teaching staff. A list of such schemes are: - 1. Assistance for higher education. 2. Loan and advances for purchase of plot/flat/ built up house/ construction of house 3. Loan and advances for marriage of own/children 4. Loan and advances for purchase of vehicle 5. Loan and advances for Computer, etc. 6. Fixed/floating Medical allowance 7. Medical reimbursement 8. Cash less medical facility for chronic diseases 9. Leave Travel Concession 10. Pension/NPS scheme 11. Gratuity on retirement 12. Encashment of Earned leaves 13. Compassionate financial assistance to the dependents 14. Loans/ Advances for education of children of government employees 15. House Rent Allowance 16. Physically Challenged Allowance

of plot/flat/ built up house/ construction of house 3. Loan and advances for marriage of own/children 4. Loan and advances for purchase of vehicle 5. Loan and advances for Computer, etc. 6. Fixed/floating Medical allowance 7. Medical reimbursement 8. Cash less medical facility for chronic diseases 9. Leave Travel Concession 10. Loan for wheat purchase 11. Festival Advance 12. Cycle allowance to class-IV employees 13. Washing allowance to class-IV employees 14. Pension/NPS scheme 15. Gratuity on retirement 16. Encashment of Earned leaves 17. Compassionate financial assistance to the dependents 18. Loans/ Advances for education of children of government employees 19. House Rent Allowance

pursuing higher education in Govt. Colleges Haryana. 2. Post Matric Scholarship for welfare of Backward classes 3 Providing books to SC students of Govt. Colleges. 4. A scheme introduced by the Haryana Govt. for merit scholarship to under graduate girl students 5. Haryana state (Meritorious incentive scheme) scholarship scheme 6. Haryana state meritorious incentive scheme for the students who attain merit position in CBSE annual exams 7. Stipend scheme for the welfare of grand children of freedom fighters. State Merit scholarship 9. Lower income group (non-plan) 10. Earn While You Learn Scheme 11. Excursions and Tours for male students 12. Excursion and Tours for Female students 13. Scheme for promotion of sports activities 14. Augmentation of laboratories 15. Placement Cells in the Govt. Colleges 16. Educated Youth Allowances and Honorarium Scheme 17 NCC 18. NSS 19. Book Bank 20. Student Aid Fund 21. Women Development Cell 22. Youth red Cross 23. Rotary Club 24. Eco Club 25. Red Ribbon Club 26. Legal Literacy Cell 27. Talent Search 28. Annual Sports Meet 29. Maintenance of physical standards for sports persons 30. Provisions of sports kits to sports persons on half rates 31. Bus Pass/Railway pass 32. Free Passport Scheme 33. Vasantosav Utsav.

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: The College has a systematic mechanism of Internal Audit for all the financial activities which take place from time to time. After getting the requirements from different corners and subsequent approval of the Government/Principal, the Purchase Committees make purchases of the required items as per administrative and financial procedure and rules. The Convener of Purchase Committee along with the Bursar of the college keeps strict vigil on the purchase system and procedure. To make the system more robust and transparent, the bills are perused by the Principal before making the final payments. All the financial transactions and payments released by the Principal are put forward to external audit agencies as well. All the vouchers and bills are duly audited by a team and maintained in day books and cash books. Proper records of the Grants received from agencies like DHE, UGC and other funding agencies for organizing academic and research activities are properly maintained. **External Audit:** The College believes in full transparency of all financial dealings and ,therefore, it ensures that all its expenditures are audited, not just internally but also through various external audits. The audit of all the funds and grant are conducted periodically by Local Audit, Govt. of Haryana and Accountant General, Govt of India. Further, to maintain a prism of clarity, the college ensures the audit for the Post-Matric Scholarship, Consolidated Stipend Schemes and other schemes for the students received from State Govt. is conducted regularly by the Audit Cell, in the office of DHE Haryana, Local Audit, AG audit teams. To keep the record crystal clear and to ensure accountability, the clerical staff of the college prepares the Day book and Cash books clearly indicating the amount spent under different heads during those particular periods. These are signed by the Office Supdt/ Clerk, Bursar, Principal and made available to all external audit teams during various audits.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Kurukshetra University, Kurukshetra DGHE and District Administration	Yes	Principal and IQAC
Administrative	Yes	DGHE and District Administration	Yes	Principal, College Council and Staff Committees

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Commerce department of the college organized a national level seminar on 07.02.2018. Fine Arts department of the college organized a national level seminar on 12.02.2018 New Building Construction work under RUSA completed. Existing labs were upgraded under RUSA New installation of printers, biometric machines, wifi routers, leased line Internet connection, antivirus software was made by the computer science department of the college. 10 Computers from RUSA were provided to the Department of Geography for Remote Sensing and GIS lab. A new computer lab was started with 40 new computers for the students The sports ground of the college was leveled and prepared for holding sports meet of the college

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Fortnight on HIV AIDS from 01.08-2017 to 15-08-2017 in collaboration with Haryana State AIDS Control Society Promotion of Toll free no. Poster making competition Film telecast, Exhibition of Posters, Lecture on HIV/AIDS, Human Chain	01/08/2017	01/08/2017	15/08/2017	90
2017	10 day workshop on Theatre in c	15/09/2017	15/09/2017	27/09/2017	250

	ollaboration with Director, Mantham Theatre and Film Foundation				
2017	One week workshop on Yoga Meditation and Naturopathy in collaboration with Adityam Naturopathy care centre, Ambala Cantt	06/10/2017	06/10/2017	12/10/2017	370
Nil	One week workshop on Creativity in collaboration with INIFD, Ambala Cantt	15/01/2018	15/01/2019	Nil	350
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Dept of Mass Communication and Journalism in collaboration with Women Development Cell Legal Literacy Cell developed Women Corridor with a message Beti Bachao, Beti Padhao	21/08/2017	21/08/2017	60	Nil
Organization of One Day Workshop on Gender Sensitization	10/10/2017	10/10/2017	60	40

		community					
2018	1	1	11/03/2018	3	Pulse Polio Abhiyan by NSS Volunteers.	Polio Drops were given to children.	50
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for staff and students	05/05/2016	The Code of Conduct for Students and Staff has been in existence in college since 2016 vide Memo. No. GCA/2016/1285, Dated 05.05.2016. The students of the college followed instructions regarding attendance, discipline, library, staying hours in college, prohibition of the use of intoxicants and indulgences in any untoward political propaganda or activity and ragging. The staff of the college adhered to all the rules prescribed by the code of conduct regarding work ethics, leave of absence, higher degrees, and research, abstaining from private coaching and furnishing any misleading information regarding their academic or other qualifications.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Rally against corruption to commemorate Vigilance Week by NSS	01/11/2017	01/11/2017	200
Celebration of Haryana Swaran Jayanti by Hindi Department in collaboration with Haryana Sahitya Academy	14/09/2017	14/09/2017	150
Organization of	27/04/2018	27/04/2018	50

Poetry Recitation Competition, Essay Writing, Slogan Writing on Importance of Hindi Language in modern Context by Sanskrit and Hindi Department			
Organization of Poster Making Competition, on Awareness of HIV AIDS by Red Ribbon Club	08/08/2017	08/08/2017	27
Red Ribbon Club Telecasted Film on HIV AIDS, Exhibition of Posters on HIV AIDS, Delivery of Lecture on HIV AIDS, and a human chain with symbol of HIV AIDS was made by the students of the college	12/08/2017	12/08/2017	60
Celebration of United Nations Day by the dept of Mass Communication in collaboration with Political Science Department	24/10/2017	24/10/2017	100
An Extension Lecture on the topic RTI ACT 2005 was organized by dept of Mass Communication and Journalism in collaboration with Dept. of Political Science and RTI Cell	25/10/2017	25/10/2017	100
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The three units of NSS of the college organized Swachh Bharat Pakhwara from 01.08.2017 to 15.08.2017. 2. Swachhta Abhiyan was initiated in College under Swachhta Pakwara Programme by the NSS on 26.09.2017. 3. Swachhta Rally under Swachh Pakhwara Programme was also organized by NSS on 29.09.2017. 4. Plantation Drive was also initiated in the college campus by the units of NSS on 06.01.2018. 5. Swachhta Shivir was organized by the NSS in College Campus on 14.02.2018. 6. Faculty Members and students participated in One Day Workshop on

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

I. Title of the Practice: Environment Consciousness and Sustainability:
Objectives of the Practice • To inculcate environment consciousness among students by facilitating their participation in various green initiatives • To make the students aware of the adverse effects of climate change and global warming • To raise awareness among students and the general public about the advantages of using various green practices to reduce carbon emissions • To develop required skills and expertise among students to deal with conspicuous environmental challenges

The Context The Course of Environment education is prescribed by the University as a part of the curriculum with an aim to make the students aware about the importance of clean and green environment. On the recommendation of IQAC, various clubs, societies and forums like: NSS, YRC Club, NCC, Eco Club have been installed in the college. Under the aegis of these clubs and societies, a committed team of 50 students remain active in and beyond the college premises for disseminating the message of sustainable environment. Apart from that these committees and clubs work meticulously to promote sanitation and cleanliness. The Practice Eco Club and other Clubs strive to spread awareness amongst masses by involving them in various green practices. With this commitment, these clubs organize diverse activities on environment related issues such as: Rallies, Door- to -Door campaign, Regular cleanliness drives of the campus, Tree Plantation Drive, Displaying Instructions and Slogan Writing in the campus and outside as well, besides labeling some of the plants and the trees in the college for their identification. Women Cell and Fine Arts Department take charge of slogan writing and poster making from time to time with the sole objective of channelizing young minds to create environmental awareness through their imagination in poster and slogan writing. Rallies enable them to face real challenges of life under the scorching sun as well as to inculcate in them team spirit. Repeated persuasive methods like organizing awareness programmes and door- to- door campaigns also helped to convince students and staff members regarding the poor air quality and other forms of pollution. Evidence of Success Keeping in view the ever increasing ecological imbalance, poor air quality index and resultant health hazards, the institution is fully aware of its responsibility towards society. We aim at sensitizing, training and involving our devoted students in this ecological drive for generating awakening and involving masses for a global cause and for this very purpose, students are encouraged to participate in all the college level activities and district level competitions. Problem Encountered and Resources Required The challenge we encounter in instilling environmental awareness in our students is the length of the course, effective strategy formulation and the financial constraints. There has been a significant discrepancy between the theoretical and realistic aspect in academics. For financial assistance, we need to seek assistance from local and governmental agencies.

II. Title of the Practice: Gender Sensitization
Objectives of the Practice • To instill sense of equality, justice, mutual respect and accountability among the students of both the genders. • To generate awareness regarding equality in law, social system and democratic activities. • To provide an integrated and inter-disciplinary approach to understand the social and cultural constructions of gender that shapes the experiences of women and men in society. • To advocate and ensure same personal freedom for men and women, protection against all sorts of aggression and exploitation. • Equality of men and women with regard to social, economic and political representation and participation. The context Our College takes pride in being one of the safest and best sensitized HEI of the

district as far as gender equality and safety is concerned. The ratio of male and female staff as well as that of male and female students speaks volumes to authenticate this claim. Usually, women are treated differently and unequal than men in career, home, society etc. it's a common type of discrimination that we see throughout the world even in developed countries. Moreover, laws related to gender sensitization is not only crucial for balanced development of young minds but also help our students in building correct moral values, self discipline and national spirit. A number of initiatives are being taken for gender awareness and sensitization in the society regarding rights of women. It has been observed that gender discrimination exists at all walks of life and every part of society including everyday conversation at work place and public place. The Practice The College has an active and well-equipped Women Development Cell that addresses all the gender related issues through a number of awareness generating programmes, events, extension lectures and competitions. The Cell gets financial assistance as Women Cell grant from the state government. The development cell also looks into various special needs and safety requirements of the girl students and is always prepared for their assistance and counseling. The College facilitates girl students with common room, dedicated girls wash rooms, water-coolers, parking facility, recreational gadgets and facilities in the girls common room, sanitary pads vending machine and incinerators etc. A provision of health check up and guidance on health, nutrition and hygiene under the supervision of the doctors and qualified medical teams is a regular feature. To maintain a gender sensitive environment 'Women Grievances Cell' also deals with cases of complaints where face to face interaction and counselling resolves such issues. In addition to this the College also has Internal Complaint Committee on the UGC guidelines to take care of all the issues of sexual harassment at workplace for girls and female staff. Women Development Cell organizes special Self-Defense workshops, Yoga and aerobic classes for the girls. Girls are motivated to participate and enroll in NCC and NSS wings of the College, as it strengthens and develops their confidence and leadership qualities. Special efforts are also made through Legal Literacy Cell to familiarize them with their constitutional rights and safeguards. Special skill development workshops are also planned and organized for the overall development and empowerment of girl students of the College. College is also inspired by the Govt. Scheme of 'Beti Bachao, Beti Padhao. All the committees of the college initiate activities now and again to make our students sensitive about this issue. Evidence of Success Our cultural beliefs reinforce the idea of acceptable behavior of males and females. This includes various socializing agents like parents, teachers, media, etc. Legal Literacy cell of the college organizes lectures of advocates on gender issues time to time. These lecturers are really informative for our students and sensitize students towards fair gender. Students are counseled to treat their class mates equally and they are given evidence by their teachers who treat their students equally. College teachers keep close eyes on the students to see their behavior. Although, deeply rooted gender roles can be changed over time since social values and norms are not static. We can also vouch that gender roles are not static but they change with culture, society and historical periods. Contextualization is the key to any concept we like to inculcate or sensitize in our students. Ministry of Women and Child Development also plays the role of torch bearer in breaking gender stereotypes. It helps people in examining their personal beliefs and attitudes and questioning the realities of both sexes. This is a success of gender equality. Problems encountered and Resources Required Problem occurred when we try to break stereotype views of culturally and socially constructed roles. Gender of a human being is determined by their biology and it doesn't change with place and time. Usually women are treated as unequal and as second sex in society. Precisely, it is the psychology of a human that makes this differentiation based on their upbringing and social environment. So the biggest challenge is to change the psychology

through law and education. WE can do it by treating opposite sex equally or more politely. The resources required for this is definitely financial initiatives and behavioral training. Workshops are required and finally monitoring over the change is our prime concern. We give our students opportunities to express their views and we try to sensitize them towards the other gender.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gcambalacantthry.ac.in/best-practices-2019-20/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3.1 Government PG College, Ambala Cantt is one of the premier institutes established under the aegis of the Department of Higher Education, Haryana as an institution of Knowledge and Service. The College has been recognized as "Centre of Excellence" College by the Department of Higher Education, Government of Haryana and the college has distinction of an A plus grade college. The institution is committed to nurture the sparkling fervor and overflowing energies in a positive and constructive way. The ability and aptitude are tapped and diverse scientific tempers, aesthetics and values are recognized and celebrated. To achieve the purpose, the College provides best educational facilities, library support, environmentally healthy campus, on-line study facilities with LMS and well- equipped Language Lab and laboratories. To help the needy and meritorious students, the Earn While You Learn committee is performing excellently and various scholarship schemes are also provided by the College. The college library established in June, 1997 is equipped with a huge data base in SOUL software and more than 27 thousand books which can be easily accessed by the students and staff. Around 15 newspapers, 19 magazines, 4 journals and 1 Employment Newspaper are prescribed in the library. E- Resources can be accessed by the faculty members through INFLIBNET. Departmental libraries are also maintained by a few Departments. E-governance is being implemented through Centralized Admissions Portal, HRMS E- grass, E- Salary, etc. for maintenance of admission record of students and accounts data. The Accounts Branch, the Administrative Block and the Examination Branch are fully computerized with technically trained staff. One fully furnished and well- equipped Language Lab is also functional with trained and experienced teachers to help the students boost their confidence in English language, thus, improving-upon their overall personality. In continuation to the efforts of providing employment to students, Career Counselling and Placement Cell of the College repeatedly organizes placement drives. The sprawling campus of the College is an epitome of greenery and it is due to the continuing efforts of the College staff and support received from the State Government. In addition to a variety of ornamental plants, the College boasts of a well- maintained Botanical Garden with a number of medicinal plants as well. A conscious effort is made by different clubs and societies to strengthen the moral fabric and mental abilities of the students so that they become positive and enlightened individuals. The College has congenial and cogent academic environment, highly qualified, competent and committed faculty and humanitarian approach to transform creative temper and hesitant smiles blossom into young talent--- vibrant and versatile. <http://gcambalacantthry.ac.in/mission-and-vision/>

Provide the weblink of the institution

<http://gcambalacantthry.ac.in/>

8.Future Plans of Actions for Next Academic Year

The Internal Quality Assurance Cell (IQAC) of the College has taken initiatives in preparation of the perspective plan for the session 2018-19 Academics: 1. Adherence to Academic Calendar as provided by KUK. 2. All the departmental heads to prepare the calendar for co-curricular activities for their respective departments 3. Preparation of Lesson Plans 4. Result Analysis for the session 2017-18 examinations will be performed by the examination branch. 5. To make necessary preparation for starting Physical Education subject in B.A.-I for which permission is already granted by the office of the DHE vide letter no. 3/1-2017-CI(I) DATED 04/05/2018. Students 1. Organizing of Career Guidance Workshops by Placement Cell. 2. Job fair will be organized in the college for providing job opportunities to the students. 3. Organize inter college competitions or events by the departments and cells 4. For the enhancement of knowledge, understanding and skills of the students IQAC will organize Extension Lectures in various areas. 5. Organizing Athletic Meet and encouraging students to participate in sports activities Social Obligations 1. NSS Unit of the college to organize activities for the welfare of society so as to enable students to learn how to fulfill social responsibility 2. To organize programmes (informal education) on topics of general interest for the benefit of students and society / community 3. To continue to organize Extension Activities for the benefit of the Society and to create awareness on various social issues Infrastructure 1. New Smart Class rooms will be established in the institution for the promotion of ICT in the college. 2. Efforts will be made for the upgradation of Labs by purchasing online UPS, computer systems for the computer labs. 3. Library of the institution will be automated and upgraded during the next academic session by installing KIOSK, subscribing E Journals. 4. Books, computers, UPS and printers will also be purchased for the library. 5. Efforts will be made for the renovation of administrative Office, Departments, Labs etc. Faculty 1. To facilitate a Research Environment in the College which encourages Faculty to undertake Research, to organize Faculty Improvement Programmes, National and International Conferences 2. To devise techniques to enable various improvements in the existing Teaching Learning Evaluation process and measurement of Learning Outcomes. 3. To encourage Faculty to Participate in Syllabus Framing (at Board of Studies), Setting Question Papers (at University Examinations), Visit Other Institutions as Resource Persons, etc. Other Initiatives 1. IQAC will make the efforts for the introduction of NCC Girls Unit. 2. In the next academic session the IQAC will make arrangement for the organizing of Alumni Meet, Convocation and Prize Distribution Function.